

Program Inventory Example (Take to IEP Meetings)

\_\_\_\_\_  
Program Title

\_\_\_\_\_  
Instructor

\_\_\_\_\_  
Textbook Title/Author

\_\_\_\_\_  
Reading Level

1 = Used Often

2 = Used Less Frequently

Information Input  
(Instructional Methods)

Information Output  
(Types of Assignments)

**Information Sources**

\_\_\_\_\_ Textbook  
\_\_\_\_\_ Worksheets  
\_\_\_\_\_ Lecture  
\_\_\_\_\_ Discussion  
\_\_\_\_\_ Audio-visual material  
\_\_\_\_\_ Audiotape  
\_\_\_\_\_ Concrete experience  
\_\_\_\_\_ Other

**Test Format**

\_\_\_\_\_ Short Answer  
\_\_\_\_\_ Essay  
\_\_\_\_\_ Multiple Choice  
\_\_\_\_\_ True-False  
\_\_\_\_\_ Matching  
\_\_\_\_\_ Computation  
\_\_\_\_\_ Word problems/math  
\_\_\_\_\_ Other

**Structure**

\_\_\_\_\_ Directed  
\_\_\_\_\_ Independent  
\_\_\_\_\_ Peer tutor  
\_\_\_\_\_ One on one adult  
\_\_\_\_\_ Small group  
\_\_\_\_\_ Large group/class  
\_\_\_\_\_ Other

**Assignments**

\_\_\_\_\_ Worksheets  
\_\_\_\_\_ Short Papers  
\_\_\_\_\_ Term Papers  
\_\_\_\_\_ Demo/lab projects  
\_\_\_\_\_ Oral reports  
\_\_\_\_\_ Group discussion  
\_\_\_\_\_ Computation  
\_\_\_\_\_ Word problems/math  
\_\_\_\_\_ Maps, charts, graphs  
\_\_\_\_\_ Other

Grading Criteria (Click for Video)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Extra Credit

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Source: Sarkees-Wircenski, M. & Scott, J.L. (2003). Special populations in career and technical education. Homewood, IL: American Technical Publishers, Inc.