

# CHILD NUTRITION PROGRAM UPDATES

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REGION ONE EDUCATION SERVICE CENTER

SEPTEMBER 16, 2016



# ACKNOWLEDGEMENT STATEMENT

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You understand and acknowledge that:

- The training you are about to receive does not cover the entire scope of the program; and that
- You are responsible for knowing and understanding all handbooks, manuals, alerts, notices and guidance, as well as any other forms of communication that provide further guidance, clarification or instruction on operating the program

# TEXAS DEPARTMENT OF AGRICULTURE - AR LIST

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CONTRACTING ENTITY NAME	AR Date (Tentative)	CYCLE YEAR
BROWNSVILLE ISD	1/31/17	SY 2016-2017
DONNA ISD	1/18/17	SY 2016-2017
EXCELLENCE IN LEADERSHIP ACADEMY	11/29/16	SY 2016-2017
IDEA ACADEMY	2/14/17	SY 2016-2017
JIM HOGG COUNTY ISD	2/24/17	SY 2016-2017
LA FERIA ISD	1/25/17	SY 2016-2017
LAREDO ISD	2/22/17	SY 2016-2017
LOS FRESNOS CONS ISD	12/13/16	SY 2016-2017
MCALLEN ISD	11/15/16	SY 2016-2017
POINT ISABEL ISD	1/11/17	SY 2016-2017
RAYMONDVILLE ISD	10/19/17	SY 2016-2017
SAN ISIDRO ISD	10/19/16	SY 2016-2017
SAN PERLITA ISD	10/18/16	SY 2016-2017
SANTA ROSA ISD	1/24/17	SY 2016-2017
SOUTH TEXAS EDUCATIONAL TECH	10/5/16	SY 2016-2017
SOUTH TEXAS ISD	3/8/17	SY 2016-2017
VANGUARD ACADEMY	3/7/17	SY 2016-2017

# INITIAL EMAIL



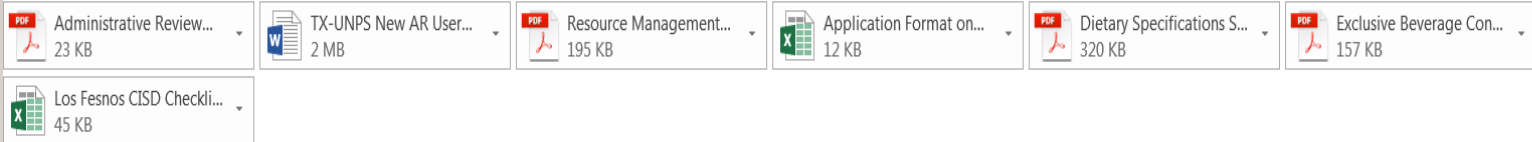
Tue 9/13/2016 9:17 AM

Jonathan Unruh <Jonathan.Unruh@TexasAgriculture.gov>

**ACTION REQUIRED: Initial Off-site Process for Los Fresnos CISD**

To  Gonzalo Salazar

Cc  jmetsker-galarza@lfcisd.net;  dmgonzalez@lfcisd.net;  Carmen Ocanas-Lerma;  Kimberly L. Keller;  Iris S. Perez;  Gilbert Requena



[Suggested Meetings](#)

[Action Items](#)

[+ Get more ad](#)

Dear Mr. Gonzalo Salazar:

My name is Jonathan Unruh and I am a School Operations Monitor with the Texas Department of Agriculture (TDA). This email is to announce that TDA will be conducting an Administrative Review (AR) of your School Nutrition Program(s). The Off-site portion of the review will begin approximately twelve weeks prior to the On-site AR with a phone call from me on September 20, 2016 at 2:00 p.m. During this twelve week phone call we will review all of the documents attached to this email and address any questions and/or concerns you may have. Please respond to this email confirming the time and date of the twelve week call. The on-site portion of the review will be conducted on December 13-15, 2016.

In addition, please familiarize yourself with the attached documents prior to the phone call as these are the items we will be discussing.

- Contracting Entity AR Checklist - The checklist gives you a list of all documents that are required to be uploaded into the "Review Attachments" section on the "Review Dashboard" in TX-UNPS. Due to the high volume of requested documentation, it is preferred (not required) that the CE utilizes a naming method to clearly identify uploaded documents and the Off-site Review question they reference. An example of naming method for the documentation the CE may use when uploading documents into "Review Attachments" is the Off-site Review Section number followed by an underscore and then the name of the document. For example, a CE uploading a roster to "Review Attachments" should name the file "100\_Roster." The Due Date column is very important as the review must follow a timeline. It is suggested you add this information to your calendar to ensure no dates are missed.

# FINANCIAL SUMMARY

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- Questions 701 to 716
- Most common finding
  - Excess Fund Balance
  - Proportion of non program food cost was greater than the proportion of non program food revenues.

# 3 FLAGS YOU ARE OUT

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- A flag does not mean it is the end of the world
- 3 flags means that a comprehensive review is necessary
- The monitors enters information in his review tool and risk is assessed.

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UPDATE



**Region One**  
Education Service Center

# USDA RELEASED THE FOLLOWING FINAL RULES IN THE FEDERAL REGISTER ON JULY 29, 2016

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- Administrative Reviews in the School Nutrition Programs
- Eliminating Applications Through Community Eligibility as Required by the Healthy, Hunger-Free Kids Act of 2010
- Nutrition Standards for All Foods Sold in School as Required by the Healthy, Hunger-Free Kids Act of 2010
- Local School Wellness Policy Implementation Under the Healthy, Hunger-Free Kids Act of 2010



# WELLNESS POLICY



TASB Policy Service

Visit us at [policy.TASB.org](http://policy.TASB.org)

To: District Superintendent and Policy Contact

From: TASB Policy Service

Date: August 2, 2016

More than two years after rules were initially proposed by the United States Department of Agriculture to address wellness policy requirements under the Healthy, Hunger-Free Kids Act of 2010, the rules have now been finalized. All districts must comply with the newly revised federal rules by June 30, 2017.

While the *Starting Points* issued by TASB Policy Service in November 2015 addresses most of the requirements from the final rules, we anticipate a few minor adjustments to our policy recommendations and wellness plan template.

During the next few weeks, TASB Policy Service will continue to analyze the *final rules* and will collaborate with the Texas Department of Agriculture to update the *Starting Points* and related materials. Policy Service will send additional correspondence and recommendations after the materials have been updated.

*This information is provided for educational purposes only to facilitate a general understanding of the law or other regulatory matter. This information is neither an exhaustive treatment on the subject nor is this intended to substitute for the advice of an attorney or other professional adviser. Consult with your attorney or professional adviser to apply these principles to specific fact situations.*

# TASB SAMPLES AND TEMPLATE

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- Example Wellness Plan
- FFA (Local) Wellness Policy worksheet
- Wellness Plan Template

# ADMINISTRATIVE REVIEW – LOCAL WELLNESS POLICY

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- Section 1000 – Local Wellness Policy
- Off Site Assessment

# DEADLINES

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# SUMMER COSTS REPORT

October 3<sup>rd</sup>

- School districts who are mandated to participate in the 2016 summer nutrition programs are required to submit the summer cost reporting form through TX-UNPS.

The form, which is now available on TX-UNPS, found in Applications - Summer Nutrition Program Costs, enables school districts to report any operating costs to TDA even if the costs were \$0.00. This cost reporting form must be completed and submitted to **TDA in TX-UNPS by October 3, 2016**. However, any school that has completed their summer nutrition program can get a jump start on the reporting.

# FOOD & NUTRITION PROGRAM STAFF

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