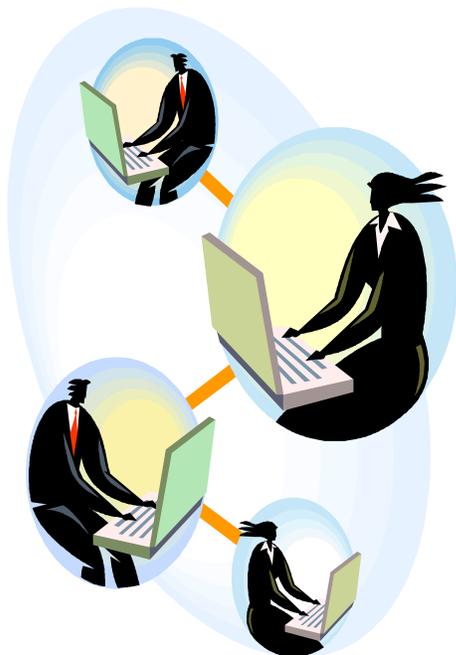


# Practical E-Rate Training:

A COMPREHENSIVE GUIDE TO GETTING & KEEPING FUNDING



**November 11, 2011**

**9:00 a.m. - 4:30 p.m.**

Region One ESC-Hidalgo Room

1900 W. Schunior, Edinburg, TX

**Workshop # 36043**

Online registration at [www.esc1.net/staffdevelopment](http://www.esc1.net/staffdevelopment)

## What to Expect...

### Morning Session

- A brief overview of the E-Rate Program,
- A comprehensive review of the steps in the E-rate application process and the documentation required from Tech Planning through funding and/or appeal,
- A review of E-Rate Central's Top Ten Guides to E-rate Success.

### Afternoon Session

- An engaging line-by-line review addressing how to successfully complete Form 470, the application form that starts the competitive procurement process,
- A review of Form 471, the application for requesting discounts on eligible services,
- A review of practical tips on procurement, RFP preparation and contract review as part of the E-Rate process.

## Presenters:

### **Dr. Daniel Farslow**

*11 years of E-Rate experience, including 8 years as the State E-rate Coordinator for Ohio prior to joining the consulting firm E-Rate Central*

### **Winifred "Winnie"**

### **Dominguez**

*An experienced facilities and business attorney with Walsh Anderson Brown Gallegos and Green, L.L. P., who has been in practice for over 20 years.*

## Raise your awareness of the E-rate application process!

A comprehensive, hands-on, E-Rate Training Workshop **for officials responsible for completing the E-Rate application process for their member school districts.**

All participants will receive handouts of the PowerPoint presentations and articles prepared by the trainers, as well as practical materials they can use immediately in their districts including:

- An E-rate Timeline Checklist
- A model template for creating bid evaluation criteria and recording successful bidders
- A contract review checklist
- Other resource materials to help participants prepare for E-Rate audits

**No Fee!  
Register  
Today!**



For additional information, contact  
Region One ESC Office of Business, Operations, and Finance Support  
Lupita Uresti, Administrative Assistant  
(956) 984-6284 ♦ [luresti@esc1.net](mailto:luresti@esc1.net)