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# Region One Education Service Center

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TO: Region One Purchasing Cooperative (ROPC) Members

FROM: Lori Atwood Ramos  
Purchasing Coordinator

SUBJECT: **Copy Paper, Envelopes, Tabs, Labels, Binding, Printing-Equipment and Supplies RFP 19-Agency-000062**

DATE: December 18, 2018

This request for proposal (RFP) allows Region One Education Service Center and its Region One Purchasing Cooperative (ROPC) members the opportunity to contract with qualified vendors for Copy Paper, Envelopes, Tabs, Labels, Binding, Printing-Equipment and Supplies on an as-needed basis to procure services that include, but not limited to copier paper, envelopes, tabs, binding supplies and equipment, printing equipment and supplies. Item descriptions, specifications and/or technical requirements and estimated quantities and pricing, and/or price lists and/or catalogs have been provided by each vendor enclosed. ROPC members are required to conduct a cost or price analysis for the procurement of goods and/or services not listed in the items tab, and within the scope of services offered with this bid solicitation. ROPC members are responsible for the selection of goods and/or services available to meet their needs.

On November 14, 2018 the Region One ESC Purchasing Department received ten (10) responses to Copy Paper, Envelopes, Tabs, Labels, Binding, Printing-Equipment and Supplies RFP 19-AGENCY-000062. Proposals were evaluated to select the best qualified vendors based on the established criteria. Nine (9) vendors were recommended for award. Vendors recommended for award had complete request for proposal submissions with an evaluation score of 70 or greater. One (1) vendor, Sunshine Paper Corp of Donna, Texas, is not recommended, the proposal submission was incomplete and/or had an evaluation score of less than 70.

The term of this contract is effective March 1, 2019 through February 29, 2020 with three (3) one-year extension options if all parties are in agreement. The following nine (9) vendors are awarded for Copy Paper, Envelopes, Tabs, Labels, Binding, Printing-Equipment and Supplies RFP 19-AGENCY-000062 based on the proposals received, including pricing and services that best meet the need of our members: *Coast to Coast Computer Products, Inc. - Simi Valley, CA; Fasclampitt Paper Co. – McAllen, TX; C&L Business Adventures dba LaserLux – Mercedes, TX; D D Office Products, Inc dba Liberty Paper - Los Angeles, CA; Marketing and Technical Materials also known as MTM – Tualatin, OR; Quill Corporation - Lincolnshire, IL; Ray's Business Products - Pharr, TX; School Specialty, Inc. - Greenville, WI; JP Gould DBA Western BRW / Bosworth Papers - Austin, TX.*

For additional information or questions, please contact the Region One Purchasing Cooperative:

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