

TEXAS DEPARTMENT OF AGRICULTURE

TODD STAPLES
COMMISSIONER

DISASTER FEEDING REPORTING

DIRECTIONS: Complete and return this sheet to the State Office within 72 hours when all emergency feeding has ended, along with any applicable attachments. **Please fax these documents to our office at (888) 237-4958.** If you have any questions, please call Coordinator for Disaster Response Heather Duncan at (512) 475-0053.

I. Date shelter(s) first opened: _____

II. Date last shelter closed: _____

III. List of shelters opened: _____
(Give complete address _____
and attach additional _____
sheet if necessary.) _____

IV. During the time the shelters were open, we prepared a total of _____ meals and fed a total of _____ people.

V. The following is a list of the commodities that were used from our stock for the preparation of the meals (round up to nearest case and attach additional sheet if necessary. **Note that this does not include any additional commodities received specifically for disaster feeding purposes.**

COMMODITY	QUANTITY
_____	_____
_____	_____
_____	_____
_____	_____

Name/School Food Authority Signature/CNP Supervisor Date

