

Texas Education Agency
Title I, Part A Parent and Family Engagement (PFE) Written Policy
Validation Checklist
2018-2019

For LEA Information Only.
Do Not Submit to TEA

County District #: _____ District Name: _____ Campus Name: _____

ESC Region # _____ Campus Contact: _____ Campus Phone: _____

Reviewed by TEA Staff: Anita Villarreal Vivian Smyrl Matt Ortiz Date: _____

Reviewed with ESC Staff (if applicable). ESC Staff contacted: _____ Date: _____

Element #	Parent and Family Engagement Written Policy Requirements	Met Requirement	Improvement Needed
1.0	SELECTED CAMPUS POLICY REQUIREMENTS [Section 1116(c)-(f)]:		
1.1	The written policy describes how the campus will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved. [Section 1116(c)(1)]	<input type="checkbox"/>	<input type="checkbox"/>
1.2	The written policy describes how the campus will offer a flexible number of meetings, such as meetings in the morning or evening. [Section 1116(c)(2)]	<input type="checkbox"/>	<input type="checkbox"/>
1.3	The written policy describes how the campus will address the importance of communication between teachers and parents on an ongoing basis through, at a minimum: Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement. [Section 1116(d)(2)]	<input type="checkbox"/>	<input type="checkbox"/>
1.4	The written policy describes how the campus will provide materials and training to help parents work with their children, such as literacy training and using technology. [Section 1116(e)(2)]	<input type="checkbox"/>	<input type="checkbox"/>
1.5	The written policy describes how the campus will provide reasonable support for parental involvement activities. [Section 1116(e)(14)]	<input type="checkbox"/>	<input type="checkbox"/>
	Received by the LEA due date February 25, 2019.	<input type="checkbox"/>	<input type="checkbox"/>
	Referred to ESC # _____ for assistance		
	As corrective action the LEA must provide documentation of the improvement needed requirements. Documentation is due by September 30, 2019.		