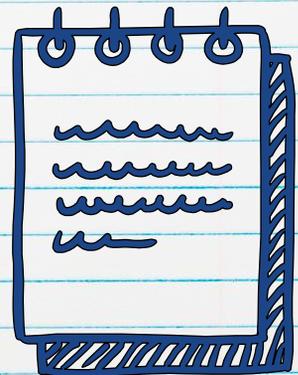


# PNP 101

A BRIEF INTRODUCTION TO EQUITABLE SERVICES

## AGENDA

- *What are equitable services?*
- *What is a PNP?*
- *What is required of my district?*
- *Consultation? What's that?*
- *Will my district be validated?*
- *What kind of paperwork is involved?*
- *Where can I find help and resources?*



## EQUITABLE SERVICES? WHAT ARE THOSE?

*Districts that receive federal funds must set aside a portion of those funds for services at PNPs (private non-profit schools).*



*I have no  
idea what  
I'm supposed  
to do...*

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## WHICH FEDERAL PROGRAMS HAVE THIS REQUIREMENT?

- *Title I, Part A*
- *Title I, Part C*
- *Title II, Part A*
- *Title III-EL*
- *Title III-Immigrant*
- *Title IV, Part A SSAE*
- *Title IV, Part B (21st Century)*

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## WHAT IS REQUIRED OF MY DISTRICT?



- *Contact PNPs and offer them services*
- *Consult with PNPs about their needs*
- *Complete the PS3099 and calculate the amount your district needs to set aside for PNPs*
- *Provide the services according to the program guidelines and the needs of the PNPs*
- *Document the program and complete the PNP section of the compliance report*

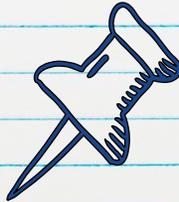
## WHAT IS REQUIRED OF THE PRIVATE SCHOOL?

*Not very much.*

- *PNPs do not have to be accredited*
- *They do not have to provide you with a CIP*
- *Districts bear responsibility to "maintain control" of the program*

## WHAT CONSTITUTES A PNP?

Private schools must provide some formal documentation of their non-profit status, or that of the church with which the school is associated. A 501c3 letter from the IRS is one example of this proof of nonprofit status.



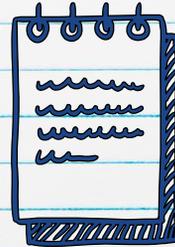
## HOW DO I FIND THE PNPS IN MY DISTRICT?

There is no existing "master list" of private nonprofit schools. Here are some ways you can fulfill your responsibility to find the PNPs in your area:

- Check the Texas Private Schools Accreditation Commission website TEPSAC
- Place an ad in the local newspaper inviting PNPs to participate in the programs
- Post a notice at a public place like a library or post office
- Do a Google search
- Make your best effort to locate PNPs and offer services to them

## WHAT HAPPENS AT A CONSULTATION MEETING?

- *Required topics of consultation*
- *Goal of reaching agreement*
- *Explain programs*
- *Expect the unexpected*



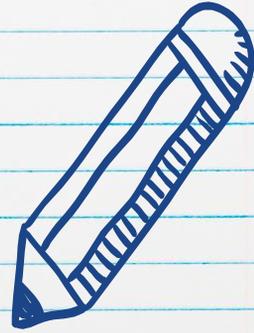
## WHAT INFO DO I NEED TO COLLECT?

*It depends on the programs in which the PNP wants to participate:*

- *Title I- student addresses, possibly a low income list*
- *Title II- number of students*
- *Title III-EL- list of students who speak languages other than English at home (district needs to administer a language test)*
- *Title III- Imm- list of students born outside the U.S. who've attended U.S. schools for fewer than 36 months*
- *Title IV- number of students*

## HOW DO I CALCULATE THE AMOUNT I NEED TO SET ASIDE?

Schedule PS3099 in the ESSA Consolidated Grant Application will calculate the set-aside based on your district's planning amount, the number of students in your district, the number of students in the PNP, etc.



## NOW WHAT? DO I GIVE THAT MONEY TO THE PNP?

- Never give money to the PNP
- PNP receives services, not money
- District provides that dollar amount of services to the PNP



Examples of what districts can do include:

- Provide services such as tutoring
- Purchase eligible materials to be kept at the PNP for their program
- Register PNP staff for workshops, reimburse travel expenses to attend conferences, arrange for training on their site

## ARE WE GOING TO BE VALIDATED ON THIS?

*Yes.*

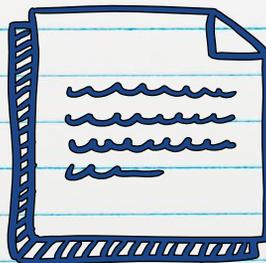
*We anticipate validations this fall.*

*Current practice is to validate only districts that have PNP participation.*



## WHAT KIND OF PAPERWORK DOES THE PROCESS INVOLVE?

- *ESSA Consolidated Application- PS3099*
- *ESSA Consolidated Compliance Report- PR3099*
- *Affirmation of Consultation- uploaded to ESSA Reports*
- *Keep consultation notes, emails, meeting agendas, financial records*



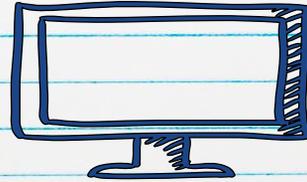
## WHERE CAN I LEARN MORE?

TEA site- ESSA Private School Equitable Services

Title I Capacity Building Initiative

PNPOmbudsman@tea.texas.gov

Draft Nonregulatory Guidance



## HOW DOES THE REGION 10 PNP COOPERATIVE FIT IN?

Region 10 supports districts that are members of our SSA or the PNP Cooperative by:

- Mailing certified letters to PNPs inviting them to participate
- Consulting with PNPs on your district's behalf
- Providing the equitable services and invoicing districts for the cost
- Providing the documentation needed for the application, compliance report, and validations.





*Any questions?*

*You can contact me at [laura.griffin@region10.org](mailto:laura.griffin@region10.org)*

## CREDITS

*Special thanks to all the people who made and released these awesome resources for free:*

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