


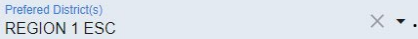
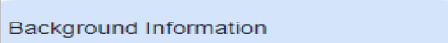


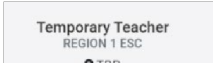





**REGION ONE EDUCATION SERVICE CENTER**  
**How to Apply for a Temporary (Substitute) Teacher Position**



**COMPLETING THE APPLICATION**

1. Access [www.esc1.net/employment](http://www.esc1.net/employment).
2. Click on  .
3. If you are a returning user, enter your Username and Password and click on **LOGIN**, and proceed to **Step 5**. If you are a **NEW** user, click on  and skip to **Step 5**.
4. Update your application or add attachments if needed, and skip to **View Jobs** and proceed to **Step 12**.
5. Enter the information in the required fields. 
6. If you want to Substitute for the following school districts **La Joya ISD, Hidalgo ISD, Excellence in Leadership Academy, Horizon Montessori Public Schools, South Texas ISD, Edcouch-Elsa ISD, Monte Alto ISD, Santa Maria ISD, and Santa Rosa ISD** in the INFORMATION section you must select **Region One ESC** as your Preferred District 
7. In the section of the “Background Information”  you must complete all three (3) sections, select NEXT to continue to the next section.
8. **Work Experience/References** should list names and contact information for individuals that have *supervised* your work, including phone numbers and email addresses. **Four (4)** Work Experience/Reference records are required.
9. To send the Reference feedback form login to OmniHire/OmnSub go to Reference and select 
10. **Attachments** must include a resume and a copy of an up-to-date high school or college transcript, or GED certificate. Official documents will be required upon employment.
11. You must fill out all required fields to be able to apply for the position.
12. To apply for the position, select  then select  and then  .

**REGISTERING FOR A WORKSHOP (SUBSTITUTE TEACHER CERTIFICATION ACADEMY)**

1. Go to [www.esc1.net](http://www.esc1.net).
2. Click on **Workshops** on top right.
3. Click on **New User** on top right (create profile).
4. Register for workshop by entering Workshop # or “Substitute Teacher Certification Academy” to search for available trainings.