

## Crisis Code Reporting

**Does an LEA need to collect and report the 2 series crisis codes in the early reporting of basic attendance? Does the LEA need to report the 2 series crisis codes in PEIMS Summer submission?**

The March 31<sup>st</sup> collection of the 2 series crisis codes has been canceled.

If the 2A, 2B, 2C crisis codes are entered in the SIS and extracted to the Student Interchange, those crisis codes do not have to be deleted for the early attendance reporting due April 5, 2021. Special Warning 40100-0219 regarding the reporting of the 2 series crisis codes can be disregarded.

The 2A, 2B, 2C crisis codes will need to be removed before the PEIMS Summer submission in June.

## Calendar Reporting

### Waivers

**If an LEA provided remote instruction on a bad weather day and had low attendance, TEA recommended the LEA apply for a missed school day waiver. While the LEA is waiting on approval, should these days be left as instructional days? Should the days be reported as instructional or non-instructional?**

If an LEA applied for a missed school day waiver, assume the waiver will be approved for the early attendance data reporting and the date will be reported as a non-instructional day. When determining your NUMBER-DAYS-TAUGHT (E0935), do not include expected waiver days.

### New Calendar Codes

**Will the new calendar codes have an impact on the early attendance reporting?**

New SCHOOL-DAY-EVENT-CODEs “03” and “04” will have no impact on the early attendance reporting. If an LEA has already updated the CalendarDateExtension, there is no need to remove the codes. If an LEA has not updated the CalendarDateExtension, there is no need to update it at this time.

## Attendance Reporting

**Is Flex Attendance required to be reported in the early attendance reporting?**

**Is Truancy data required to be reported in the early attendance reporting?**

An LEA will not need to report the SpecialProgramsReportingPeriodAttendanceExtension or StudentTruancyExtension complex type in the InterchangeStudentAttendanceExtension for the early basic attendance reporting. The data included on those complex types (bilingual/ESL, PRS, Special Education, Special Ed Mainstream, Residential Facility, any kind of flexible attendance) does not need to be reported at this time.

## Procedures

### Timing

**What should an LEA do if they cannot submit data by the due date?**

The LEA should submit a TSDS Incident Management System (TIMS) ticket to notify TEA.

**When can an LEA begin submitting this information? Will the delete or promotion options be turned off from April 6-12?**

LEAs can begin submitting this data now. TEA will disable the appropriate delete functions and ensure no new data is promoted from April 6-12.

**How should an LEA report their fourth six weeks data if the six weeks does not end until April 5th?**

An LEA should report the most up to date data they have as close to April 5 as possible, even if it does not include all of the student attendance for the fourth six-week reporting period.

**Validations**

**Do the interchanges need to be promoted and validated or just added to batch?**

The LEA will need to extract the following interchanges from their student information system:

1. InterchangeEducationOrganizationExtension
  - a. LocalEducationAgencyExtension
  - b. SchoolExtension
  - c. ClassPeriod
2. InterchangeEducationOrgCalendar
  - a. CalendarDateExtension
  - b. ReportingPeriodExtension
3. InterchangeStudentExtension
  - a. StudentExtension
4. InterchangeStudentEnrollmentExtension
  - a. StudentSchoolAssociationExtension
5. InterchangeStudentAttendanceExtension
  - a. BasicReportingPeriodAttendanceExtension

The LEA will then load the data into 2021 PEIMS Summer 1 and process all files through the batch manager.

Next, the LEA will promote the loaded data for the following sub-categories into the PEIMS Data Mart:

1. Local Education Agency
2. Campus
3. Calendar
4. Student Basic Information
5. Enrollment (School Association)
6. Basic Attendance

## Early Attendance Data Reporting Webinar – March 25, 2021

Next, the LEA will validate the promoted data. Address as many fatal errors as time allows, focusing on those listed in the March 25, 2021 webinar slides (with the exception of 40100-0056 and 42400-0035 – see below).

At this point, the LEA will run reports PDM3-130-001 and PDM3-130-008 to verify data has been successfully promoted and validated.

Last, do not promote or delete PEIMS data from April 6-12, 2021.

### **Fatal business context validation rules users were told to address for the early attendance data reporting, but can be disregarded:**

- 40100-0056 – If GRADE-LEVEL-CODE is “07”-“12”, then AS-OF-STATUS-CODE must be “H”, or “I”. There is a known error with this rule causing it to fire for students in grade 06.
- 42400-0035 – For a particular TX-UNIQUE-STUDENT-ID, the sum of all instances of TOTAL-ELIGIBLE-DAYS-PRESENT plus RS-TOTAL-ELIGIBLE-DAYS-PRESENT plus RA-TOTAL-ELIGIBLE-DAYS-PRESENT plus TOTAL-INELIGIBLE-DAYS-PRESENT must be greater than or equal to 0.5. This rule does not yet have the RS and RA eligible days included in the logic, so it will fire for students with only remote attendance.