



Region One ESC Executive Director Application Requirements

All interested applicants must submit the following items in order to be considered for the Region One ESC Executive Director vacancy:

1. Letter of intent - must be submitted as an **attachment** to the online application. The letter of intent should outline professional experiences that qualify applicant for the Executive Director position.

Letter of intent should be addressed to:

**Region One ESC
Executive Director Application
Attn: Mr. Raul Chapa, Board Chairperson
c/o Office of Human Resources
1900 W. Schunior
Edinburg, Texas 78541**

2. Region One ESC online application (ONE*APP)
[Executive Director-Region One ESC Application](#)
3. Resumé
4. A portfolio (hard copy or electronic) to include:
 - a. Professional mission statement
 - i. Educational philosophy
 - ii. Leadership style
 - iii. Professional goals
 - iv. Vision for Region One ESC
 - b. Summary of significant professional development attended
 - c. Sample(s) of presentations conducted
 - d. Highlight of professional accomplishments
 - e. Listing of awards and recognitions
 - f. List of memberships in professional organizations
 - g. Special skills and talents
5. Three professional letters of recommendation
6. Copies of transcripts (unofficial)
Official transcript(s) will be required prior to commencement of employment.
7. Finalist(s) will be required to submit a copy of recent (last 30 days) comprehensive credit report from one of the three major credit bureaus

*Application and supporting documents must be received by 5:00 p.m. on Friday, November 6, 2020 and addressed to the attention of:

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Executive Director Application
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