May 2020

Accountability and Assessment – Cheri Hendrick (210) 370-5451
- Review preview CCMR data
- Check for STAAR and TELPAS results resolutions

Administration and Leadership – Shannon Allen (210) 370-5481
- Check TEA/ESC website for update(s) on any changes resulting from the 86th Legislative Session
- Establish and post summer Central Office hours
- Continue hiring using campus input
- Gun-free schools report available on eGrants
- Review and set credit by examination dates
- Evaluate district’s decision-making and planning policies procedures every two years (TEC§11.252(d))
- Solicit input from district/campus committees regarding number and length of written reports required (TEC§11.164)
- Review Graduation Program on Student Expression FMH and FNA (TASB - LEGAL & LOCAL)
- Principal surveys to evaluate educator preparation programs open for principals or their designees
- Update Ask TED

Federal and State Programs – Alex Dominguez (210) 370-5410
- Complete local evaluations for Federal Programs & State Comp Ed.
- Continue budget process
- Final opportunity to amend current year ESSA Consolidated application
- Annual Evaluation of district and campus parental involvement policies
- Districts begin outreach to private schools for equitable services participation in 2020-2021
- Review/implement district/campus improvement plans in accordance with district planning process (TEC§11.251)
- 2019-2020 Substitute System of Federal Time-and-Effort Reporting (optional system): Annual LEA Management Certification due to TEA May 15th (to be effective for summer semester of current school year if September 2019 and December 2019 deadlines missed)
- 2020-2021 SC5003 Formula Grants Consolidated Schedule opens (one schedule applicable to ESSA, Perkins, & IDEA-B)

Finance - Paige Meloni (210) 370-5208
- Review student attendance figures as compared to prior year and budget projections
- *Board discussion of property values and funding lag for July 1st FY
- Post metered amounts of electricity, water and gas consumption for which the district is required to pay and aggregate amounts of those services (Government Code, §2265.001(b), House Bill 3693, 80th Legislature, Regular Session)

Perkins Formula Grant – Ruthie Kneupper (210) 370-5424
- 2019-2020 Perkins Formula Grant Application amendment deadline May 15th
- 2020-2021 SC5003 Formula Grants Consolidated Schedule opens (must be submitted for the 2020-2021 Perkins Formula Grant to be accessible)
- 2019-2020 Substitute System of Federal Time-and-Effort Reporting (optional system): Annual LEA Management Certification due to TEA May 15th (to be effective for summer semester of current school year if September 2019 and December 2019 deadlines missed)

School Board – Field Service Agents (210) 370-5694
- May Elections (BBB Legal) (TEC§3.004-3.005)
  - *Canvass Trustee election results (TEC§67.003A)
  - *Reorganize Board of Trustees (TEC§11.061C)
  - Local orientation for new Board members
  - Update Ask TED with changes in Board membership
  - Train new members in the superintendent evaluation instrument and process (BBB Legal)
  - Statement of Office and Oath of Office for all new Trustees
  - Schedule ESC Orientation to the Code for new Board members within the first 120 days of being installed (BBB Legal)
- *Review/amend Student Code of Conduct (TEC§37.105)
- Formative superintendent evaluation
- *Hire staff in accordance with district policy
- Discuss preliminary budget/budget workshops
- *Board discussion of property values and funding lag for July 1st FY
- Approve waivers as needed
- Notify ESC Field Service Agents of newly appointed/elected trustees
- Review Trustee training requirements including 86th Legislative Session additions

Special Education – Sherry Marsh (210) 370-5411
- FY19 MOE (Maintenance of Effort) Final Compliance Review released by TEA
- 2019-2020 Substitute System of Federal Time-and-Effort Reporting (optional system): Annual LEA Management Certification due to TEA May 15th (to be effective for summer semester of current school year if September 2019 and December 2019 deadlines missed)
- 2019-2020 High Cost Eligibility Application (Optional fund source) due to TEA
- 2020-2021 SC5003 Formula Grants Consolidated Schedule opens (must be submitted for the 2020-2021 Special Education Consolidated Grant Application to be accessible).
- 2020-2021 Special Education Consolidated Grant Application opens
- 2019-2020 Nonpublic Day School and Residential Funding TEAL application closes June 1st
- Monitor special education expenditures from the general fund to ensure on track for MOE (Maintenance of Effort) compliance

Texas Student Data System – Cora Perez-Sanchez (210) 370-5322
- TSDS PEIMS ready for users to complete, approve, and accept summer submissions on May 18th

*Requires Board action/approval