January 2020

Accountability and Assessment – Cheri Hendrick (210) 370-5451
- Notification to parents of eligibility for Public Education Grants by February 1st (TEC§29.204(b))
- Second Year F campuses schedule Turnaround Plan for Board approval prior to February submission
- Federal Report Card released

Administration and Leadership – Shannon Allen (210) 370-5481
- Check TEA/ESC website for update(s) on any changes resulting from the 86th Legislative Session
- Review HB 2510 and begin calendar development process
- Review Staff Non-renewals
- Ensure School Report Card is included with first semester report card (TEC§39.305)
- Update Ask TED

Federal and State Programs – Alex Dominguez (210) 370-5410
- Adjust expenditures and amend the ESSA application to appropriate Final Amounts
- Review/implement district/campus improvement plans in accordance with district planning process (TEC§11.251)

Food and Nutrition – Mandy Tyler (210) 370-5493
- Child Nutrition Texas Summer Mandate deadline January 31st

Charter Specific – Field Service Agents (210) 370-5694
- 2019-2020 SC5050 Significant Expansion (optional) due to TEA January 31st (for purposes of additional ESSA and/or IDEA-B funding to be received in 2020-2021 based on significant expansion experienced in 2019-2020)
- Update Ask TED with TEA Charter Division

Finance - Paige Meloni (210) 370-5208
- Review student attendance figures as compared to prior year and budget projections
- *Approve Annual Independent Audit Report for September 1st FY
- Post metered amounts of electricity, water and gas consumption for which the district is required to pay and aggregate amounts of those services (Government Code, §2265.001(b), House Bill 3693, 80th Legislature, Regular Session)

School Board – Field Service Agents (210) 370-5694
- *Superintendent's evaluation and contract
- Board Self-Evaluation (recommended)
- *Approve Annual Independent Audit Report for September 1st FY
- *Board approved Annual Independent Audit Report (AFR) due to TEA no later than January 28th for LEAs with September 1st FY
- *Approve Auditor for next FY (TEC§11.170)
- *Approve waivers as needed
- Notify ESC Field Service Agents of newly appointed/elected trustees
- Review Trustee training requirements including 86th Legislative Session additions
- Orientation to the Code training January 16th at ESC-20

Special Education – Sherry Marsh (210) 370-5411
- 2019-2020 Special Education Consolidated Grant Application: Review Final Entitlements & Carryover & adjust local records accordingly
  - Determine if amendment to grant application is needed
  - Determine eligibility for MOE (Maintenance of Effort) Voluntary Reduction
  - Review revised proportionate share amount to be spent on parentally-placed private school children with disabilities (N/A to any charter school; N/A to ISDs with no private school/home schools within their geographical boundaries)
- Monitor special education expenditures from the general fund to ensure on track for MOE (Maintenance of Effort) compliance

Texas Student Data System/PEIMS – Cora Perez-Sanchez (210) 370-5322
- Fall PEIMS resubmission due to ESC-20 on January 9th
- Fall PEIMS resubmission due to TEA on January 16th
- Mid-Year PEIMS submission due to ESC-20 on January 23rd
- Mid-Year PEIMS submission due to TEA on January 30th
- ECDS Kindergarten submission due by January 30th

*Requires Board action/approval