



BOARD UPDATE

June 16, 2020

Action Items

- Approved Re-Organization of the Board of Directors,
- Approved Minutes of the May 19, 2020 Board of Directors Meeting,*
- Approved Budget Amendments for May, 2020,*
- Approved Expenditure Reports as of May 31, 2020,*
- Approved Quarterly Investment Report Ended May 31, 2020,*
- Approved Resolution for Review of Public Funds Investment Policy and Strategies,*
- Approved Region One Education Service Center E-Rate Consultant Services RFQ 16- AGENCY-000026, Extension 3 of 3,*
- Approved Third Party Administrator Services (TPA) for the Region One Education Service Center’s Cafeteria Benefits Plan (IRC 125) Administration, Cobra Administration & 403(b) Administration RFP 18-AGENCY-000033, Extension 2 of 3,*
- Approved Region One Education Service Center Group and Voluntary Insurance Products RFP 19-AGENCY-000042, Extension 2 of 3*
- Approved Early Childhood Intervention Professional Therapy Services: Occupational, Physical and Speech Therapy Services, Behavior Services for Children with Autism, and Nutrition Services RFP 19-AGENCY-000043, Extension 2 of 3,*

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Board Members Take Oath of Office

Re-Organization of Executive Slate Takes Place

In one of the first orders of business of the Region One ESC Board of Directors meeting, re-elected and appointed Board Members took their Oath of Office. Re-elected Board Member, Ruben Cortez, Jr. (Place 5- Cameron County), Ricardo Gutierrez, (Place 2- Jim Hogg, Zapata, and Starr Counties) and Roberto Moroles (appointed Charter Schools Representative) were sworn in by Region One ESC attorney, Mr. Jose Guerrero via Zoom.

New Executive Board Named



Chairperson
Raul R. Chapa
Place 7



Vice-Chairperson
Sonia A. Falcon
Place 4



Secretary
Dr. Manuel Gomez, Jr.
Place 6

Immediately following the swearing-in ceremony, the Region One Education Service Center Board of Directors re-organized its officers for the 2020-2021 school year. Region One ESC Board policy mandates that the Board of Directors re-organize the slate of executive officers following the canvassing of votes in April. Raul R. Chapa (Place 7-Brooks County and Willacy County) was elected to serve as Chairperson for the 2020-2021 year. Sonia A. Falcon (Place 4-Hidalgo County) will serve as Vice-Chairperson, and Dr. Manuel Gomez, Jr. (Place 6-Cameron County) will serve as Secretary. Raul R. Chapa was first elected to the Board in 2012. Sonia Falcon was elected to the Board in 2018 and Dr. Manuel Gomez, Jr. was first elected to the Board in 2001.

Out-going Chairperson, Ruben Cortez, Jr, was presented a plaque in appreciation for his service. ❖

Executive Director Search Timeline Approved

An Executive Director Search Timeline was presented to the Board for their consideration to advertise, interview, and hire a replacement for Dr. Gonzalez upon his retirement in January 2021. The first decision by the Board was to allow the internal Region One Human Resources Office to coordinate the search for the new service center leader.

The search process will run from September 1, 2020, when the job announcement will be posted and will conclude on November 6, 2020, which will be the deadline application. The approved timeline directs Board Members to conduct interviews in

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Executive Director's Report

In his Executive Director's Report, Dr. Gonzalez reported on the following items:

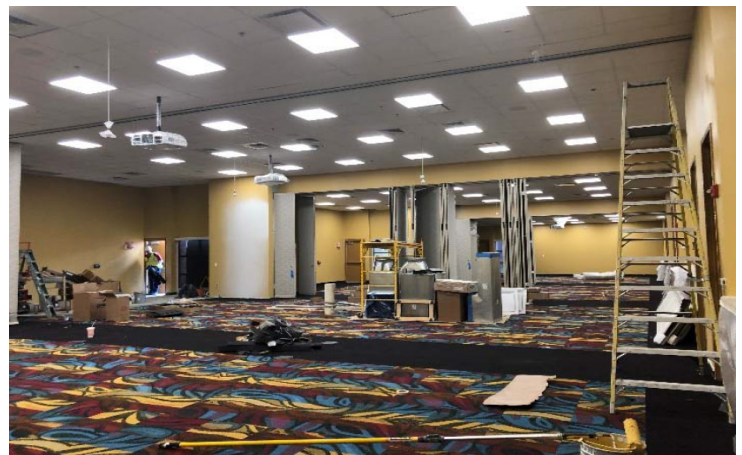
★Dr. Gonzalez invited Connie Lopez, Deputy Director for Business, Operations & Finance Support to present the 2020-2021 Proposed Budget, what he described as a “responsible budget”, for consideration by the Board. The final budget will be presented to the Board for approval at the August 2020 meeting. Ms. Lopez provided a budget overview of each program, shared a Budget Comparison and a Position Comparison from current year to next year for each budget. The overall proposed budget for the upcoming year is \$65.7 million with Payroll Costs accounting for 48% of the total budget. Because of the current COVID crisis and the devastating effect on current revenue streams and the potential impact on statewide public education funding, Administration is cautious and reported that salary increases are not being proposed for the upcoming year.

★A presentation by the Re-Opening Task Force provided by Jacob Martinez, Director, Facilities & Operations and Annette S. Garcia, Coordinator, Office of Communications & Creative Services updated Board Members on the procedures enacted to return staff members to a safe ESC workplace environment. Martinez reviewed the Return to Work protocols including the Self-Assessment Form, temperature monitoring, and building capacity monitoring. Garcia shared with the Board the COVID-19 Progression site within the COVID Resource Center located on the ESC website. This feature tracks cases of the COVID-19 (Coronavirus) in counties served by Region One, as they are reported by the Texas Department of State Health Services.

★Daniel Ramirez, Region One Information Security Officer, reported that due to an alarming rise in the number of cyber attacks throughout the state and nation, the Texas Legislature passed HB 3834 requiring local and state government employees, including public school employees, to complete a certified cyber security awareness training on an annual basis. Ramirez shared that the ESC was also required to meet the mandates of HB 3834. ESC staff members participated in an independent online study of cyber security consisting of several online lessons followed by quizzes to test the knowledge learned. The ESC attained an overall 85% participation rate, falling short of the 100% goal caused by an interruption of scheduled trainings of the SubHub staff due to COVID. It was also announced that Mr. Ramirez submitted an ESC-developed cyber security training that was just recently approved by TEA. This ESC-developed cyber security training will be available to school districts and campuses to meet their HB 3834 requirement.

★A Construction Update was presented by Mr. Juan Mujica, Gignac & Associates. He reported that the Laredo building is 95% complete and should be ready for move-in by the end of next week. The Edinburg facility is nearing 50% completion status and should be complete by November 2020. Construction milestones include the continuation of roofing at the mid-level area encompassing the new concourse and other corridor spaces. Part of the existing rotunda structural wall (the red dome) has been removed to make room for the new coffee area of the main concourse. Mujica added that new carpeting has been installed in the renovation of the existing training rooms. Finally, folding partitions which, when opened, will allow all four training rooms to be utilized as a single training room are being installed.

★In his Personnel Matters Report, Dr. Gonzalez reported New Additions: Brenda Mora, Human Resources Specialist, Office of Human Resources Support Services. ❖



Renovated training rooms nearing completion



New concourse at existing rotunda

early December and a finalist will be announced thereafter. The tentative new start date for the incoming Executive Director will be January 18, 2021. This will allow an opportunity for Dr. Gonzalez and the new Executive Director to work alongside each other until the official transition of leadership occurs ❖

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- Approved Region One Education Service Center Independent Auditor Services RFQ 20-AGENCY-000074, Extension 1 of 4,*
- Approved Library Services and Instructional Resources Virtual Library Cooperative RFP 19-AGENCY-000045, Extension 2 of 3,*
- Approved Library Services and Instructional Resources Library and Technology Purchasing Cooperative RFP 21-AGENCY-000079,*
- Approved Region One Purchasing Cooperative Fire Suppression and Vent Hood Installation, Training, Parts and Repairs RFP 19-AGENCY-000056, Extension 2 of 3,*
- Approved Region One Purchasing Cooperative Fire Suppression and Vent Hood Scheduled Maintenance, Inspection and Cleaning RFP 19-AGENCY-000057, Extension 2 of 3,*
- Approved Region One Purchasing Cooperative Facility Products, Services and Rentals RFP 19-AGENCY-000058, Extension 2 of 3,*
- Approved Region One Purchasing Cooperative Office and Classroom Furniture RFP 20-AGENCY-000084* Approved Child Nutrition Program – South Texas Cooperative Frozen Dessert Products RFP 16-AGENCY-000029, Extension 3 of 3,*
- Approved Child Nutrition Program – South Texas Cooperative Food Items RFP 19-AGENCY-000049, Extension 2 of 3,*
- Approved Child Nutrition Program – South Texas Cooperative Manufacturer Direct Ship to District Warehouse Commercial Products RFP 19-AGENCY-000050, Extension 2 of 3,*
- Approved Child Nutrition Program – South Texas Cooperative Equipment & Small Kitchen Wares, Repairs and Preventative Maintenance RFP 20-AGENCY-000073, Extension 1 of 3,*
- Approved Child Nutrition Program – South Texas Cooperative Cafeteria Dining Decor RFP 21-AGENCY-000078,*
- Approved Child Nutrition Program – South Texas Cooperative Bread & Tortilla Products RFP 21-AGENCY-000080,*
- Approved Child Nutrition Program – South Texas Cooperative Dispensed Products RFP 21-AGENCY-000081*
- Approved Proposed Timeline for the Search of the Executive Director.*

**Consent Agenda Items*

Board of Directors 2020-2021

Raul R. Chapa, Chairperson
Place 7 – Brooks County & Willacy County

Sonia A. Falcon, Vice-Chairman
Place 4 – Hidalgo County

Dr. Manuel Gomez, Jr., Secretary
Place 6 – Cameron County

Alicia E. Requenez
Place 1 – Hidalgo County

Ricardo Gutierrez
Place 2 – Jim Hogg County, Starr County
& Zapata County

Laura A. McCoy
Place 3 – Webb County

Ruben Cortez, Jr.
Place 5 – Cameron County

Roberto Moroles
Charter Schools Representative

Administration

Dr. Cornelio Gonzalez
Executive Director

Dr. Eduardo Cancino
Deputy Director, Instructional Leadership,
School Improvement, & College Readiness Support

Mr. Heriberto Villarreal
Deputy Director, Administrative Leadership, School
& Community Support

Connie Lopez, CPA
Deputy Director, Business,
Operations & Finance Support

Ali Kolahdouz
Chief Technology Officer
Division of Technology for Learning



Board Update is an electronic publication of the Region One Education Service Center Office of Communications & Creative Services and is available at www.esc1.net.

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