

Entry and Exit Data Collection Criteria

Local education agencies (LEAs) are required to assess all preschool children enrolled in Early Childhood Special Education (ECSE) at two points in time (i.e., Entry and Exit). A team of individuals (including parents) who are familiar with the child's functioning across a variety of situations and settings use the Child Outcomes Summary (COS) Process and the Child Outcomes Summary Form (COSF) to collect and summarize SPPI 7 data. A paper or electronic copy of the COSF should be retained for verification in a secure and accessible location. TEA recommends that a copy of the COSF be placed in the child's special education eligibility folder. Entry and Exit data are submitted annually to the Texas Education Agency (TEA) through the SPPI 7 application in the [Texas Education Agency Login \(TEAL\)](#).

ENTRY CRITERIA

The COS Process and COSF should be completed for all 3-, 4-, and 5-year-old children within 30 school days after they meet one of the following criteria.

- **New Student** – the child has been found eligible and placed in ECSE
- **Transfer Student** – the child transfers into the LEA's ECSE program from another LEA's ECSE program
- **Student with an Auditory and/or Visual Impairment** – a child receiving special education services prior to age three for an auditory and/or visual impairment enrolls in ECSE

The date for the COSF will be the date the child begins ECSE.

EXIT CRITERIA

The COS Process and COSF should be completed no earlier than 30 school days prior to children with an Entry record who have been enrolled in ECSE for at least six months meeting one of the following criteria.

- **Aged Out** – the child aged out of ECSE
- **Dismissed** – the child is dismissed from ECSE by the Admission, Review, and Dismissal (ARD) committee

Other Exit Reasons Reported in the SPPI 7 TEAL Application

The COS Process and COSF do not have to be completed for children meeting the following criteria; however, an exit reason must be reported in the SPPI 7 TEAL application.

- **Left ECSE Prior to Six Months** - child must be in ECSE for six months
- **Moved from the LEA Before Meeting Exit Criteria** - child withdrew from the LEA before aging out or being dismissed by the ARD committee
- **Left for Another Reason (i.e., death)**

The date for the COSF will be the last date the child is in ECSE.