



Region One Education Service Center

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Daniel P. King, Ph.D.
Executive Director

TO: Region One Purchasing Cooperative Members
FROM: America Retana, Purchasing Cooperative Buyer
SUBJECT: **Region One Purchasing Cooperative Promotional Bottled Water RFP 21-AGENCY-000085, Extension 3 of 3**
DATE: April 18, 2023

This request for proposal (RFP) allows Region One Education Service Center and its Region One Purchasing Cooperative (ROPC) members the opportunity to contract with a qualified vendor to provide non-carbonated bottled spring water with a customized logo label. Item descriptions, specifications and/or technical requirements and estimated quantities are provided for items. ROPC members are required to conduct a cost or price analysis for the procurement of goods and/or services not listed in the items tab, and within the scope of services offered with this bid solicitation. ROPC members are responsible for the selection of goods and/or services available to meet their needs.

On September 2, 2020 the Region One ESC Purchasing Department received five (5) responses to Promotional Bottled Water RFP 21-AGENCY-000085.

On September 22, 2020 the Region One ESC Board of Directors met to review and approve the recommendation of the ROPC Promotional Bottled Water RFP 21-AGENCY-000085, effective September 22, 2020 through August 31, 2021, with three (3) one-year extension options if all parties are in agreement. One (1) vendor was awarded after evaluation of cost analysis, cooperative member needs, and complete proposal submissions with a score of 70 or greater.

On June 22, 2021 the Region One ESC met to review and approve the recommendation of Extension 1 of 3, for ROPC Promotional Bottled Water RFP 21-AGENCY-000085, effective September 1, 2021 through August 31, 2022, with two (2) one-year extension options if all parties are in agreement.

On May 19, 2022, the Region One ESC met to review and approve the recommendation of Extension 2 of 3, for ROPC Promotional Bottled Water RFP 21-AGENCY-000085, effective September 1, 2022 through August 31, 2023, with one (1) one-year extension option if all parties are in agreement.

On April 18, 2023, the Region One ESC met to review and approve the recommendation of Extension 3 of 3, for ROPC Promotional Bottled Water RFP 21-AGENCY-000085, effective September 1, 2023 through August 31, 2024, with no additional extension options remaining.

The following vendor was awarded: **Labatt Institutional Supply Company dba Labatt Food Service, LLC – San Antonio, Texas.**

For your convenience, the order guide has been revised and posted on the Region One Purchasing Cooperative webpage at www.escl.net/ROPC, Awarded Bids & Proposals.

For additional information or questions, please contact the Region One Purchasing Cooperative at eBuyOne@escl.net:

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