



June 30, 2022

Region One,

Scope of Services

**TRANSCRIPTION SERVICES:**

\$15 per page with a minimum of \$50 which consist of 25 double spaced lines per page. Each minute of audio recording is about 1 page transcribed depending on speed and clarity of the speaker.

**TRANSLATION SERVICES:**

.15¢ - .20¢ per word for English to Spanish and Spanish to English depending on the turnaround time and size of project.

\$55 Minimum charge 0-300 words.

Pricing for other languages varies depending on language combination, turnaround time and project size.

**INTERPRETING SERVICES (virtual & in-person)**

\$125 per hour for on-site interpreting with a 2-hour minimum, 48-hour cancellation policy.

\$150 per hour for remote interpreting with a 2-hour minimum, 48-hour cancellation policy.

Special rate of \$100 per hour for on-site interpreting with a 2-hour minimum, scheduled no less than 2 weeks in advance, with a 72-hour cancellation policy.

Special rate of \$125 per hour for remote interpreting with a 2-hour minimum, scheduled no less than 2 weeks in advance, with a 72-hour cancellation policy.

Sincerely,  
Daniela Lores

4132 N 23<sup>rd</sup> Street  
McAllen, TX 78504 USA  
956-630-1995

[www.translateservices.com](http://www.translateservices.com)