



Region One Education Service Center

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Judith M. Solis, Ed.D.
Interim Executive Director

TO: Region One Purchasing Cooperative (ROPC) Members

FROM: America Retana, Purchasing Cooperative Specialist

SUBJECT: **Region One Purchasing Cooperative Decor Services and Merchandise RFP 20-AGENCY-000068, Extension 2 of 3**

DATE: September 1, 2021

This request for proposal (RFP) allows Region One Education Service Center and its Region One Purchasing Cooperative (ROPC) members the opportunity to contract with qualified vendors for Decor Services and Merchandise for the rental and/or purchase of items to support events, conventions and conferences on an as-needed basis to procure products and services that include, but not limited to, pipes and drapes, display tables, linens, temporary flooring, props, lightening, signs and graphics, décor, supplies, furniture, equipment, and electrical set-up and support on an as-needed basis from qualified vendors, and other goods and/or services within the scope of this RFP. Item descriptions, specifications and/or technical requirements and estimated quantities and pricing, and/or price lists and/or catalogs have been provided by each vendor enclosed. ROPC members are required to conduct a cost or price analysis for the procurement of goods and/or services not listed in the items tab, and within the scope of services offered with this bid solicitation. ROPC members are responsible for the selection of goods and/or services available to meet their needs.

On June 5, 2019 the Region One ESC Purchasing Department received two (2) responses to ROPC Decor Services and Merchandise RFP 20-AGENCY-000068.

On June 18, 2019 the Region One ESC Board of Directors met to review and approve the recommendation of the ROPC Decor Services and Merchandise RFP 20-AGENCY-000068, effective July 1, 2019 through August 31, 2020 with three (3) one-year extension options if all parties are in agreement. Two (2) vendors were awarded after evaluation of cost analysis, cooperative member needs, and complete proposal submissions with a score of 70 or greater.

On August 20, 2020 the Region One ESC Board of Directors met to review and approve the recommendations of the ROPC Decor Services and Merchandise RFP 20-AGENCY-000068, Extension 1 of 3, effective September 1, 2020 through August 31, 2021 with two (2) one-year extension options remaining, if all parties are in agreement.

On June 22, 2021 the Region One ESC Board of Directors met to review and approve the recommendations of the ROPC Decor Services and Merchandise RFP 20-AGENCY-000068, Extension 2 of 3, effective September 1, 2021 through August 31, 2022 with one (1) one-year extension options remaining, if all parties are in agreement

The following vendors were awarded:

- ***Convention and Expo Management Services, LLC – McAllen, TX***
- ***Beatriz Rose Rodriguez dba Rose Creations Conv Decor – Weslaco, TX***

For your convenience, the order guide has been revised on posted on the Region One Purchasing Cooperative webpage at www.escl.net/ROPC, Awarded Bids & Proposals.

For additional information or questions, please contact the Region One Purchasing Cooperative at eBuyOne@escl.net:

- Lori Atwood Ramos, Purchasing Coordinator, Phone: 956.984.6123
- Kristina Carrizales, Purchasing Cooperative Specialist, Phone: 956.984.6012
- America Retana, Purchasing Cooperative Specialist, Phone: 956.984.6217

Region One Education Service Center
Region One Purchasing Cooperative
Décor and Merchandise Services RFP 20-AENCY-000068-E2
Effective July 1, 2019 - August 31, 2022 with 1 one-year extension options
Tabulation

Awarded items are highlighted in yellow below - primary awarded vendor

Alternate items are highlighted in orange below - secondary awarded vendor

Bid Item Number	Item Description	Quantity	UOM	Name	City	State	Alt Description	Payment Terms	Unit Cost	Discount Percent	Discount Dollars	Extended Amount	No Bid Flag
1	Display Tables and Accessories Rental: Skirted Display Tables 30" High, Topped in White Vinyl, 4' L x 24" x 30" H. List all skirt colors available.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$15.00	0.00	0.00	15.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX	BLACK, PLUM, BEIGE RED, WHITE, ROYAL BLUE, HUNTER GREEN, GOLD,	Net 30	\$12.00	30.00	3.60	8.40	
2	Display Tables and Accessories Rental: Skirted Display Tables 30" High, Topped in White Vinyl, 6' L x 24" x 30" H. List all skirt colors available.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$20.00	0.00	0.00	20.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX	BLACK, PLUM, BEIGE RED, WHITE, ROYAL BLUE, HUNTER GREEN, GOLD,	Net 30	\$18.00	30.00	5.40	12.60	
3	Display Tables and Accessories Rental: Skirted Display Tables 30" High, Topped in White Vinyl, 8' L x 24" x 30" H. List all skirt colors available.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$25.00	0.00	0.00	25.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX	BLACK, PLUM, BEIGE RED, WHITE, ROYAL BLUE, HUNTER GREEN, GOLD,	Net 30	\$22.00	30.00	6.60	15.40	
4	Display Tables and Accessories Rental: Skirted Display Tables 30" High, Topped in White Vinyl, 4th Side Skirt. List all skirt colors available.	1	EA	Convention Expo Management Services	McAllen	TX	CEMS is listing line item as an additional add on for any 30 inch display skirted tables.	Net 30	\$5.00	0.00	0.00	5.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX	BLACK, PLUM, BEIGE RED, WHITE, ROYAL BLUE, HUNTER GREEN, GOLD,	Net 30	\$6.00	0.00	0.00	6.00	
5	Display Tables and Accessories Rental: Skirted Display Tables 30" High, Topped in White Vinyl, Table Skirt Only. List all skirt colors available.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$10.00	0.00	0.00	10.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX	BLACK, PLUM, BEIGE RED, WHITE, ROYAL BLUE, HUNTER GREEN, GOLD,	Net 30	\$12.00	0.00	0.00	12.00	
6	Display Tables and Accessories Rental: Skirted Display Tables 42" High, Topped in White Vinyl, 4' L x 24" x 42" H. List all skirt colors available.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$20.00	0.00	0.00	20.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX	BLACK, PLUM, BEIGE RED, WHITE, ROYAL BLUE, HUNTER GREEN, GOLD,	Net 30	\$12.00	20.00	2.40	9.60	
7	Display Tables and Accessories Rental: Skirted Display Tables 42" High, Topped in White Vinyl, 6' L x 24" x 42" H. List all skirt colors available.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$25.00	0.00	0.00	25.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX	BLACK, PLUM, BEIGE RED, WHITE, ROYAL BLUE, HUNTER GREEN, GOLD,	Net 30	\$18.00	20.00	3.60	14.40	
8	Display Tables and Accessories Rental: Skirted Display Tables 42" High, Topped in White Vinyl, 8' L x 24" x 42" H. List all skirt colors available.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$30.00	0.00	0.00	30.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX	BLACK, PLUM, BEIGE RED, WHITE, ROYAL BLUE, HUNTER GREEN, GOLD,	Net 30	\$22.00	20.00	4.40	17.60	

Awarded items are highlighted in yellow below - primary awarded vendor

Alternate items are highlighted in orange - secondary awarded vendor

Bid Item Number	Item Description	Quantity	UOM	Name	City	State	Alt Description	Payment Terms	Unit Cost	Discount Percent	Discount Dollars	Extended Amount	No Bid Flag
9	Display Tables and Accessories Rental: Skirted Display Tables 42" High, Topped in White Vinyl, 4th Side Skirt. List all skirt colors available.	1	EA	Convention Expo Management Services	McAllen	TX	CEMS is listing line item as an additional add on for any 42 inch display skirted tables.	Net 30	\$7.00	0.00	0.00	7.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX	BLACK, PLUM, BEIGE RED, WHITE, ROYAL BLUE, HUNTER GREEN, GOLD,	Net 30	\$6.00	0.00	0.00	6.00	
10	Display Tables and Accessories Rental: Skirted Display Tables 42" High, Topped in White Vinyl, Table Skirt Only. List all skirt colors available.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$20.00	0.00	0.00	20.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX	BLACK, PLUM, BEIGE RED, WHITE, ROYAL BLUE, HUNTER GREEN, GOLD,	Net 30	\$20.00	20.00	4.00	16.00	
11	Display Tables and Accessories Rental: Un-Skirted Display Tables 30" High, Topped in White Vinyl, 4' L x 24" x 30" H.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$10.00	0.00	0.00	10.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$12.00	30.00	3.60	8.40	
12	Display Tables and Accessories Rental: Un-Skirted Display Tables 30" High, Topped in White Vinyl, 6' L x 24" x 30" H.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$15.00	0.00	0.00	15.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$18.00	30.00	5.40	12.60	
13	Display Tables and Accessories Rental: Un-Skirted Display Tables 30" High, Topped in White Vinyl, 8' L x 24" x 30" H.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$20.00	0.00	0.00	20.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$22.00	30.00	6.60	15.40	
14	Display Tables and Accessories Rental: Un-Skirted Display Tables 42" High, Topped in White Vinyl, 4' L x 24" x 42" H.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$15.00	0.00	0.00	15.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$6.00	0.00	0.00	6.00	
15	Display Tables and Accessories Rental: Un-Skirted Display Tables 42" High, Topped in White Vinyl, 6' L x 24" x 42" H.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$20.00	0.00	0.00	20.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$12.00	0.00	0.00	12.00	
16	Display Tables and Accessories Rental: Un-Skirted Display Tables 42" High, Topped in White Vinyl, 8' L x 24" x 42" H.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$25.00	0.00	0.00	25.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$18.00	0.00	0.00	18.00	
17	Display Tables and Accessories Rental: Specialty Tables 30" Diameter and Un-Skirted, Cafe Table 30" H.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$15.00	0.00	0.00	15.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
18	Display Tables and Accessories Rental: Specialty Tables 30" Diameter and Un-Skirted, Cocktail Table 42" H.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$20.00	0.00	0.00	20.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
19	Display Tables and Accessories Rental: Table Risers, Covered in White Vinyl, 4' L x 12" W x 12" H.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$10.00	0.00	0.00	10.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
20	Display Tables and Accessories Rental: Table Risers, Covered in White Vinyl, 6' L x 12" W x 12" H.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$10.00	0.00	0.00	10.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
21	Display Tables and Accessories Rental: Table Risers, Covered in White Vinyl, 8' L x 12" W x 12" H.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$10.00	0.00	0.00	10.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid

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Bid Item Number	Item Description	Quantity	UOM	Name	City	State	Alt Description	Payment Terms	Unit Cost	Discount Percent	Discount Dollars	Extended Amount	No Bid Flag
37	Carpet and Accessories Rental: Carpet Taping per linear ft.	1	SQFT	Convention Expo Management Services	McAllen	TX		Net 30	\$0.15	0.00	0.00	0.15	
		1	SQFT	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.40	0.00	0.00	0.40	
38	Carpet Cleaning: Vacuum Daily. Provide cost per sq ft.	1	FT	Convention Expo Management Services	McAllen	TX		Net 30	\$2.00	0.00	0.00	2.00	
		1	FT	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	
39	Porter Service: up to 300 sq ft. Provide cost per day.	1	SQFT	Convention Expo Management Services	McAllen	TX		Net 30	\$1.00	0.00	0.00	1.00	
		1	SQFT	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	
40	Porter Service: up to 301-500 sq ft. Provide cost per day.	1	DAY	Convention Expo Management Services	McAllen	TX		Net 30	\$5.00	0.00	0.00	5.00	
		1	DAY	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
41	Pipe and Drape Rental: 3' High Drape (includes hardware). Provide Cost per Ft. List all colors available.	1	DAY	Convention Expo Management Services	McAllen	TX		Net 30	\$10.00	0.00	0.00	10.00	
		1	DAY	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
42	Pipe and Drape Rental: 8' High Drape (includes hardware). Provide Cost per Ft. List all colors available.	1	FT	Convention Expo Management Services	McAllen	TX	Line item is quoted per linear foot	Net 30	\$2.00	0.00	0.00	2.00	
		1	FT	Rose Creations Conv Decor	Weslaco	TX	UPRIGHT BASE AND EXPANDO PER LIN FT	Net 30	\$2.50	0.00	0.00	2.50	
43	Pipe and Drape Rental: 3' Steel Uprights.	1	FT	Convention Expo Management Services	McAllen	TX	Line item is quoted per linear foot	Net 30	\$4.00	0.00	0.00	4.00	
		1	FT	Rose Creations Conv Decor	Weslaco	TX	UPRIGHT BASE AND EXPANDO PER LIN FT	Net 30	\$4.50	0.00	0.00	4.50	
44	Pipe and Drape Rental: 8' Steel Uprights.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$2.50	0.00	0.00	2.50	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
45	Pipe and Drape Rental: 3' Steel Bases.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$7.50	0.00	0.00	7.50	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
46	Pipe and Drape Rental: 8' Steel Bases.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$2.50	0.00	0.00	2.50	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
47	Pipe and Drape Rental: 6' - 10' Steel Expanders.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$7.50	0.00	0.00	7.50	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
48	Convention Exhibitor Booth Signs and Graphics: 11" x 14" Horizontal or Vertical, digitally produced on white foam core.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$10.00	0.00	0.00	10.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
		1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$25.00	0.00	0.00	25.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid

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49	Convention Exhibitor Booth Signs and Graphics: 14" x 22" Horizontal or Vertical, digitally produced on white foam core.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$25.00	0.00	0.00	25.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
50	Convention Exhibitor Booth Signs and Graphics: 22" x 28" Horizontal or Vertical, digitally produced on white foam core.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$25.00	0.00	0.00	25.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
51	Convention Exhibitor Booth Signs and Graphics: 28" x 44" Horizontal or Vertical, digitally produced on white foam core.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$45.00	0.00	0.00	45.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
52	Convention Exhibitor Booth Signs and Graphics: 1 m x 8' Free Standing Single Sided.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$250.00	0.00	0.00	250.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
53	Convention Exhibitor Booth Signs and Graphics: 7" x 44" (ID Sign) Card Stock.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$5.00	0.00	0.00	5.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
54	Convention Exhibitor Booth Signs and Graphics: Custom Graphics with Customer Supplied Graphics. Provide Cost per Sq Ft.	1	SQFT	Convention Expo Management Services	McAllen	TX		Net 30	\$55.00	0.00	0.00	55.00	
		1	SQFT	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
55	Convention Exhibitor Booth Signs and Graphics: Custom Graphics Design. Provide Cost per Hour.	1	HR	Convention Expo Management Services	McAllen	TX		Net 30	\$75.00	0.00	0.00	75.00	
		1	HR	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
56	Equipment Rental: Forklift up to 5,000 lbs Capacity. Straight-time Hourly Rental, includes forklift and one operator.	1	HR	Convention Expo Management Services	McAllen	TX		Net 30	\$450.00	0.00	0.00	450.00	
		1	HR	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
57	Equipment Rental: Forklift up to 5,000 lbs Capacity. Overtime Hourly Rental, includes forklift and one operator.	1	HR	Convention Expo Management Services	McAllen	TX		Net 30	\$750.00	0.00	0.00	750.00	
		1	HR	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
58	Equipment Rental: Forklift up to 5,000 lbs Capacity. Double-time Hourly Rental, includes forklift and one operator.	1	HR	Convention Expo Management Services	McAllen	TX		Net 30	\$1,000.00	0.00	0.00	1,000.00	
		1	HR	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
59	Equipment Rental: Forklift up to 10,000 lbs Capacity. Straight-time Hourly Rental, includes forklift and one operator.	1	HR	Convention Expo Management Services	McAllen	TX		Net 30	\$1,000.00	0.00	0.00	1,000.00	
		1	HR	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
60	Equipment Rental: Forklift up to 10,000 lbs Capacity. Overtime Hourly Rental, includes forklift and one operator.	1	HR	Convention Expo Management Services	McAllen	TX		Net 30	\$1,250.00	0.00	0.00	1,250.00	
		1	HR	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
61	Equipment Rental: Forklift up to 10,000 lbs Capacity. Double-time Hourly Rental, includes forklift and one operator.	1	HR	Convention Expo Management Services	McAllen	TX		Net 30	\$1,500.00	0.00	0.00	1,500.00	
		1	HR	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid

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Bid Item Number	Item Description	Quantity	UOM	Name	City	State	Alt Description	Payment Terms	Unit Cost	Discount Percent	Discount Dollars	Extended Amount	No Bid Flag
62	Equipment Rental: Forklift up to 20,000 lbs Capacity. Straight-time Hourly Rental, includes forklift and one operator.	1	HR	Convention Expo Management Services	McAllen	TX		Net 30	\$1,500.00	0.00	0.00	1,500.00	
		1	HR	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
63	Equipment Rental: Forklift up to 20,000 lbs Capacity. Overtime Hourly Rental, includes forklift and one operator.	1	HR	Convention Expo Management Services	McAllen	TX		Net 30	\$1,750.00	0.00	0.00	1,750.00	
		1	HR	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
64	Equipment Rental: Forklift up to 20,000 lbs Capacity. Double-time Hourly Rental, includes forklift and one operator.	1	HR	Convention Expo Management Services	McAllen	TX		Net 30	\$2,000.00	0.00	0.00	2,000.00	
		1	HR	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
65	Exhibitor Display Set-Up with exhibitor direct supervision. Straight-time rates based on one (1) man, per one (1) hour.	1	HR	Convention Expo Management Services	McAllen	TX		Net 30	\$55.00	0.00	0.00	55.00	
		1	HR	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
66	Exhibitor Display Set-Up with exhibitor direct supervision. Overtime rates based on one (1) man, per one (1) hour.	1	HR	Convention Expo Management Services	McAllen	TX		Net 30	\$85.00	0.00	0.00	85.00	
		1	HR	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
67	Exhibitor Display Set-Up with exhibitor direct supervision. Double-time rates based on one (1) man, per one (1) hour.	1	HR	Convention Expo Management Services	McAllen	TX		Net 30	\$85.00	0.00	0.00	85.00	
		1	HR	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
68	Exhibitor Display Set-Up without exhibitor direct supervision. Straight-time rates based on one (1) man, per one (1) hour.	1	HR	Convention Expo Management Services	McAllen	TX		Net 30	\$55.00	0.00	0.00	55.00	
		1	HR	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
69	Exhibitor Display Set-Up without exhibitor direct supervision. Overtime rates based on one (1) man, per one (1) hour.	1	HR	Convention Expo Management Services	McAllen	TX		Net 30	\$65.00	0.00	0.00	65.00	
		1	HR	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
70	Exhibitor Display Set-Up without exhibitor direct supervision. Double-time rates based on one (1) man, per one (1) hour.	1	HR	Convention Expo Management Services	McAllen	TX		Net 30	\$85.00	0.00	0.00	85.00	
		1	HR	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
71	Electricity Services: for Exhibitor Booths, electricity outlets rated at 500 Watts/120 Volts each. Provide cost per outlet.	1	EA	Convention Expo Management Services	McAllen	TX	N/A	Net 30	\$0.00	0.00	0.00	0.00	No Bid
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
72	Electricity Services: other, for equipment and other event, conference or convention needs.	1	HR	Convention Expo Management Services	McAllen	TX	N/A	Net 30	\$0.00	0.00	0.00	0.00	No Bid
		1	HR	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
73	Lighting: for event, conference or convention needs.	1	EA	Convention Expo Management Services	McAllen	TX	N/A	Net 30	\$0.00	0.00	0.00	0.00	No Bid
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
74	Lighting Services: for event, conference or convention needs. Provide cost per hour.	1	HR	Convention Expo Management Services	McAllen	TX	N/A	Net 30	\$0.00	0.00	0.00	0.00	No Bid
		1	HR	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
75	Stages: for event, conference or convention needs. Provide cost per sq ft.	1	SQFT	Convention Expo Management Services	McAllen	TX	\$65 per 4' x 8' x 12" or 24" decks	Net 30	\$65.00	0.00	0.00	65.00	
		1	SQFT	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid

Awarded items are highlighted in yellow below - primary awarded vendor

Alternate items are highlighted in orange - secondary awarded vendor

Bid Item Number	Item Description	Quantity	UOM	Name	City	State	Alt Description	Payment Terms	Unit Cost	Discount Percent	Discount Dollars	Extended Amount	No Bid Flag
76	Furniture: for event, conference or convention needs.	1	EA	Convention Expo Management Services	McAllen	TX	Lounge Area (set for 7 people)	Net 30	\$400.00	0.00	0.00	400.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
77	Decor: for event, conference or convention needs.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
78	Decor Services: for event, conference or convention needs. Provide cost per hour.	1	HR	Convention Expo Management Services	McAllen	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
		1	HR	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
79	Supplies: for event, conference or convention needs.	1	EA	Convention Expo Management Services	McAllen	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	No Bid
80	Alternate Product/Service Price List Catalog for Decor and Merchandise Services that include, but will not be limited to: the rental and/or purchase of items to support events, conventions and conferences, including but not limited to, pipes and drapes, display tables, linens, temporary flooring, props, lightening, signs and graphics, decor, supplies, furniture, equipment, and electrical set-up and support on an as-needed basis, and other goods and/or services within the scope of this RFP. ONLY alternate items and product price lists/catalogs that meet the scope and intent of this bid solicitation will be accepted for consideration. ROPC MEMBERS MAY REQUIRE PRICE QUOTES AND/OR PRICE COMPARISON/ANALYSIS WHEN PURCHASING ITEMS LISTED UNDER THIS CATEGORY TO MEET LOCAL, STATE AND/OR FEDERAL PROCUREMENT REGULATIONS.												
		1	EA	Convention Expo Management Services	McAllen	TX	See Attachment	Net 30	\$0.00	0.00	0.00	0.00	
		1	EA	Rose Creations Conv Decor	Weslaco	TX		Net 30	\$0.00	0.00	0.00	0.00	

Deviations and Exceptions:

Convention Expo Management Services: no deviations or exceptions

Rose Creations Conv Décor: no deviations or exceptions

Region One Education Service Center
Region One Purchasing Cooperative
Décor and Merchandise Services RFP 20-AENCY-000068
Evaluation Criteria

Evaluation Criteria	Max Points	Convention Expo Management Services	Rose Creations Conv Decor
(1) The cost to Region One ESC's cooperative members	55	55	37.18
(2) The reputation of the vendor and of the vendor's goods and services - (references)	5	1.66	3.31
(3) The quality of the vendor's service(s)/good(s) - (references)	5	1.66	3.33
(4) The extent to which the goods or services meet Region One ESC and its cooperative member's needs (applicability, compliance w/ specifications, regulations, etc.);	5	5	4
(5) The vendor's past relationship with Region One ESC and/or its cooperative members, if any	5	5	5
(6) *The impact on Region One ESC and its member's ability to comply with laws and rules relating to historically underutilized businesses (HUB) – Texas Education Code 44.031(b)(6) or Small and Minority Firms, Women's Business Enterprises, and Labor Surplus Area Firms - 2 CFR 200.312	0	0	0
(7) The total long-term cost to Region One ESC and its cooperative members to acquire the vendor's service(s)/good(s)	5	5	5
(8) For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the vendor's ultimate parent company or majority owner (a) has its principal place of business in this State, or (b) employs at least 500 persons in this State; (NOTE: As a general rule, Region One ESC, and its cooperative members, may not apply geographic preference for procurements involving Federal funds. See 2 CFR § 200.319. However, Region One ESC, and its cooperative members, may apply an optional geographic preference in the procurement of unprocessed locally grown or locally raised agricultural products for use in a Child Nutrition Program. See 7 CFR §210 (National School Lunch Program), 215 (Special Milk Program for Children), 220 (School Breakfast Program), 225 (Summer Food Service Program), and 226 (Child and Adult Care Food Program). For the purpose of this bid solicitation, only when a value is assigned to this criteria is geographic preference utilized and applied.	0	0	0
(9) Any other relevant factor that Region One ESC or its members would consider in selecting a vendor, including:			
a. Submission of line item quotes	10	10	10
b. Delivery terms	2	2	2
c. Minimum order/delivery requirements	1	1	1
d. Lead time	1	1	1
e. Ships via company truck	1	1	1
f. Warranty	1	1	1
g. Cancellation policy	1	1	1
h. Proof of Insurance	1	1	1
i. Material Safety Data Sheets, and /or health & Safety Certificates / Licenses as applicable	1	0	0
j. Evidence of Financial Health and Stability: Audited Financial Statement or Most Recent Filed Tax Return, Credit Report, etc	1	1	0
TOTAL:	100	92	76
Notes:			

Region One Education Service Center
Region One Purchasing Cooperative
Décor and Merchandise Services RFP 20-AENCY-000068
Checklist

Question/Answer	Convention Expo Management Services	Rose Creations Conv Decor
#1: What is the full legal name of the firm?	Convention and Expo Management Services, LLC	Rose Creations Conv Decor
#2: Where is the firm located (City, State)?	McAllen, Texas And Austin, Texas	Weslaco, TX
#3: What is the firms mailing address?	P.O. BOX 6330, McAllen, TX 78502 And P.O. BOX 1547, Austin, TX 78767	P.O. Box 1833
#4: What is the DUNS #?	01-833-7710	Pending
#5: List all owners of the firm for non-publicly traded companies. For publicly traded companies note N/A.	Chris Brasher - Managing Partner Richard Rocha - Managing Partner	n/a
#6: Company Website:	www.conventionandexpo.net	n/a
#7: Bidder Contact Information (Name, phone number & email address).	Mario Rodriguez 956-602-2220 mrodriguez@conventionandexpo.net	Beatriz Rose Rodriguez (956) 314-1640 rosecreationsconvdecor@yahoo.com
#8: Sales/Customer Service/Technician Contact Information (Name, phone number & email address).	Mario Rodriguez 956-602-2220 mrodriguez@conventionandexpo.net And Sally Tapia 512-589-5078 stapia@conventionandexpo.net	Beatriz Rose Rodriguez (956) 314-1640 rosecreationsconvdecor@yahoo.com
#9: Number of years the Firm has been in business under the above full legal name?	10 years	10
#10: What is the firms number of years of experience providing Maintenance Department - Building, Material, Hardware, Supplies, Equipment and Repairs?	Over 20 years	10
#11: What is the firms experience serving school districts?	Expos, Conference, Meeting, Graduations, special events and more from Signage, carpet, Booth set ups and more	10
#12: Does the firm offer additional discounts for large volume/quantity services/purchases? Specify.	N/A	we offer discounts on small & large shows
#13: Are there any order/service minimums? Specify.	No minimums required.	no
#14: Are there any claims, judgements, arbitration, proceedings or suits pending or outstanding against the Firm, its officers, employees or agents, including bankruptcy? If YES. provide details.	No	no
#15: Did you upload in the Attachments tab the entire RFP Response?	Yes	Yes
#16: Did you upload in the Attachments tab the Reference Form?	Yes	Yes
#17: Did you upload in the Attachments tab the Form W-9?	Yes	Yes
#18: Did you upload in the Attachments tab the signed and notarized Affidavits and Certifications?	Yes	Yes
#19: Did you upload in the Attachments tab the Form CIQ?	Yes	Yes
#20: Did you upload in the Attachments tab the Form 1295? If not applicable, note N/A.	Yes	Yes
#21: Did you upload in the Attachments tab the Deviations and Exceptions Form?	Yes	Yes
#22: Did you upload in the Attachments tab the Attachment B Alternate Product/Service Price List Catalog?	Yes	Yes
#23: Did you upload in the Attachments tab Proof of Insurance?	Yes	Yes
#24: Did you upload in the Attachments tab Evidence of Financial Health and Stability?	No	Yes
#25: Did you upload in the Attachments tab the Supplement Contract? If not applicable, note N/A.	N/A	n/a
#26: Did you upload in the Attachments tab the MWBE, HUB, SBE, LSA Certificates? If not applicable, note N/A.	Yes	n/a

Question/Answer	Convention Expo Management Services	Rose Creations Conv Decor
#27: Does the firm agree to include the following on each invoice: Purchase order number, name of district, name of campus/department(if available), itemization of products ordered. Name of person ordering?	Yes	Yes
#28: Does the firm agree to provide ROPC sales information on a quarterly basis as specified in the Special Terms and Conditions?	No	Yes
#29: Are deliveries made via company owned and operated delivery trucks? Specify.	Yes, CEMS makes delivery with CEMS owned and operated truck/vehicles. All CEMS vehicles are identified with company logos.	small events I use my ecoline ford van to carry equipment larger events I rent a 24 ft truck from enterprise or Penske
#30: DELIVERY/SERVICE LOCATIONS: Is the firm able to deliver/service all ROPC member locations as specified on Attachment A-ROPC Member List and Delivery/Service Locations?	CEMS is available to deliver to all on A-ROPC members list and locations.	yes
#31: SPECIFY DELIVERY/SERVICE LOCATIONS:	All state of Texas.	South Texas - including San Antonio
#32: EQUIPMENT REQUIREMENTS: specify any equipment requirements here.	CEMS provides all equipment needed for delivery, set up and pick up. Including but not limited to pallet jacks, hand carts, dollies and drape hampers.	n/a
#33: SHIPPING: Specify how product is shipped, i.e. common carrier, company truck, etc.	Company Truck	n/a
#34: LEAD-TIME: Specify the required lead-time requirements for orders.	14 Business days	one week
#35: PAYMENT DISCOUNT: Specify any payment discounts offered.	No payment discount available.	we offer discounts to region one ranging 20-30 % off
#36: ADDITIONAL FEES: Specify shipping, handling, fuel surcharges and/or any other additional charges or fees.	If additional fee are required. CEMS quote/invoice will specify to all A-ROPC members.	there may be a service charge thats 8.25% of cost and we can also waive it if needed as a discount
#37: WARRANTY: Specify warranty on all equipment, installation, parts and service:	N/A	n/a
#38: RETURN POLICY: Specify your return policy here.	N/A	n/a
#39: CREDIT APPLICATION: Is a credit application required? Specify.	No	no
TX Comptrollers Divestment Statue Lists checked 6/11/2018:	Not listed - LAR	Not listed - LAR
SAM Check for debarment and suspension 6/12/2019:	No match found - LAR	No match found - LAR

